

## SECOND ENGR. : REQUIREMENTS FOR WALK-IN EXAMINATION

- Approved original or certified true copy of POEA Contract or Crew List for Domestic w/ stamp of coastguard
- BSMARE Transcript of Record w/ scanned picture w/ **REMARKS: FOR BOARD EXAM PURPOSES ONLY**
- Certification from Shipping Company signed by the Authorized Signatory -**Notarized**
- Community Tax Certificate / Cedula (**latest with thumb mark & signature**)
- Medical Certificate (**PRC MEO Form No.4 with signature**)
- NBI Clearance (**Visa Seaman with thumb mark**)
- Proof of Sea Service - 12 months as OIC-EW E3, E4, 4<sup>th</sup> Engr. & 3<sup>rd</sup> Engr. for OIC-EW License  
--12 months as 2<sup>nd</sup> Engineer, 1<sup>st</sup> Assistant Engineer for 2<sup>nd</sup> Engineer License
- Seafarer's Identification & Record Book (SIRB) (**with departure & arrival**)
- Engine Room Simulator Course (ERSC) – (**Optional**)
- PRC Board Certificate & C.O.C. Endorsement
- CD drive (available at office)

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